

# Resources and Performance Scrutiny Board Work Programme 2012/2013

(Updated: 30 November 2012)

Item	Description	Reason for Consideration	Contact Officer	Further Action / Note
<b>Date of Meeting: 15 January 2013</b>				
<b>Budget Scrutiny 2013/14</b>	To undertake a review of scrutiny budget proposals over the last 3 years and consider Draft 1 of the Budget	Scrutiny review – the R&PSB undertakes budget scrutiny annually	Karen Curtin, Head of Finance & Procurement; Beth Baines, Strategic Finance Accountant	
<b>Performance Monitoring 2012/13 – Quarter 2</b>	To consider the Performance Monitoring 2012/13 Quarter 2 report.	Scrutiny review – the R&PSB has responsibility for undertaking performance monitoring	Louise Tustian, Community Intelligence & Performance Analyst; Shirley Vaughan, Policy and Performance Officer	

Key to Reason for Consideration:

Scrutiny review – agreed topics for consideration at committee meetings; Policy development – to support the development of Council Policy; Monitoring – to examine responses to scrutiny reports and to check on progress on implementation of recommendations; Scheduling – to identify and agree potential topics for scrutiny; Information/Standing Item – to update/advise members on issues related to overview and scrutiny or regular committee item

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<b>R&amp;PSB Work Programme 2012/13</b>	To consider the Resources and Performance Scrutiny Board work programme	Standing item – to review the work programme	Natasha Clark, Team Leader – Democratic & Elections	
<b>Date of Meeting: 5 March 2013</b>				
<b>R&amp;PSB Work Programme 2012/13</b>	To consider the Resources and Performance Scrutiny Board work programme	Standing item – to review the work programme	Natasha Clark, Team Leader – Democratic & Elections	
<b>Date of Meeting: 16 April 2013</b>				
<b>Landscape Maintenance Contract</b>	To consider the process for the procurement of the landscape maintenance contract	Scrutiny review – contract scrutiny	Ed Potter, Head of Environmental Services	Members requested the inclusion of this item at the 10.07.12
<b>R&amp;PSB Work Programme 2012/13</b>	To consider the draft Resources and Performance Scrutiny Board work programme	Standing item – to review the work programme	Natasha Clark, Team Leader – Democratic & Elections	

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<b>Items to be allocated</b>				
<b>Oxfordshire Waste Partnership (OWP) – Funding arrangements</b>	To receive a further update available, advising the Board on the proposals for the revised financial arrangements for the OWP.	Monitoring – Members have retained this item on the work programme in light of uncertainty regarding the financial arrangements	Ed Potter – Head of Environmental Services	
<b>Performance of Street Cleansing Services</b>	To receive a further update once the 2012 customer satisfaction results are available.	Monitoring – Members reviewed the reduction of customer satisfaction with street cleansing that had been highlighted in the Performance Management Framework at the 10 July 2012 meeting	Ed Potter – Head of Environmental Services	
<b>Partnership Scrutiny: Oxfordshire Rural Community Council (ORCC)</b>	To receive an update on progress against the recommendations arising out of the R&PSB review of the scrutiny review of the Council's partnership with ORCC in 2009/10	Monitoring – progress against recommendations accepted by Executive in April 2010	Chris Rothwell – Head of Community Services	
<b>Contracts Review: Spiceball Sports Centre</b>	To nominate Members to work with officers during the procurement process	Scrutiny review - During the 2012/13 budget scrutiny, the Board noted that the contract would be reviewed in 2012/13 and requested that officers attend a meeting of the R&PSB at the appropriate time and members of the Board be nominated to work with officers on the procurement process.	TBC	
<b>Tourist Information Centres /</b>	To be reviewed as part of the 2012/13	Scrutiny Review - During the budget	TBC	

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<b>Courtyard</b>	work programme	scrutiny, the Board agreed to make no recommendation in this area but recognised the reduction in support costs. The Board agreed that this should be added to their 2012/13 work programme to undertake a review.		
<b>Banbury Museum</b>	To be reviewed as part of the 2013/14 work programme	Scrutiny Review - During the budget scrutiny, the Board agreed to make no recommendation in this area as it had been subject to a value for money review and implementation of trust status considered. It was agreed that this item should be added to the work programme for 2013/14.	TBC	

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